**Moose Lake Windemere Area Sanitary Sewer District**

**Approved Budget Meeting Minutes**

**September 12, 2016**

**@ MLWSSD Office**

1. The Annual Budget Meeting of the MLWSSD was held on September 12, 2016, at the District Offices. Meeting was called to order by Chairman Kuster at 5:00 p.m. Those in attendance included: Henry Gretsfeld, Byron Kuster, Cliff Koski, Eric Nielsen and Joan Strandlie. Also in attendance were: Superintendent Keith Newman and Executive Director Darla Hall.

2. Approval of the Agenda: There being no changes to the agenda a motion was made by Gretsfeld second by Koski. Motion carried 5/0.

3. Review Proposed Budget: The MLWSSD reviewed the 2017 Proposed Budget which is at a total of $419,585.46 for the year. The proposed budget would leave the user fee at $60 per ERU per month. The levy would increase by 3% to $89,284. The District is currently collecting for depreciation and has built up funds to spend on capital projects. It is estimated that approximately $392,000 will be spent out of that capital fund for the Station 1 and D improvements before the end of this year. It was noted that the budget includes the new debt service which will be paid to the City of Moose Lake for the WWTF at an estimated amount of $17,750.15. Kuster questioned the phone bill cost. Hall noted that she did look into changing carriers a few years back but it was decided to stay with TDS, the current carrier. Motion was made by Strandlie second by Koski to approve the 2017 Budget as presented. Motion carried 5/0.

4. Set the 2017 General Tax Levy: The proposed budget includes a 3% increase to the 2016 levy. Levy would go from $86,684 in 2016 to $89,284 as proposed for 2017. Motion was made by Strandlie second by Gretsfeld to set the 2017 levy at $89,284. Motion carried 5/0. .

5. Adjourn: There being no further business to discuss a motion was made by Koski second by Strandlie to adjourn the meeting. The motion carried and the meeting adjourned at 5:22 p.m.

Minutes by Darla Hall, Executive Director