**Moose Lake Windemere Area Sanitary Sewer District**

**Approved Budget Meeting Minutes**

**September 13, 2017**

**@ MLWSSD Office**

1. The Annual Budget Meeting of the MLWSSD was held on September 13, 2017, at the District Offices. Meeting was called to order by Chairman Kuster at 5:00 p.m. Those in attendance included: Henry Gretsfeld, Byron Kuster, Cliff Koski, Eric Nielsen and Clair Strandlie. Also in attendance were: Superintendent Keith Newman and Executive Director Darla Hall.

2. Approval of the Agenda: There being no changes to the agenda a motion was made by Gretsfeld second by Nielsen. Motion carried 5/0.

3. Review Proposed Budget: The MLWSSD reviewed the 2018 Proposed Budget which is at a total of $441,627.94 for the year. The proposed budget would leave the user fee at $60 per ERU per month. The levy was proposed to increase by 3% to $91,962. The District is currently collecting for depreciation and has built up funds to spend on capital projects. It was noted that the budget includes the new debt service which will be paid to the City of Moose Lake for the WWTF at an estimated amount of $19,051.40. Hall noted she left the repair and maintenance and jetting and televising the same amount as we budgeted for last year. The board questioned the rationale behind the $60 per month user fee and 3% increase on the levy. The $60 per month user fee was based on a study that was done by Kurt Soderberg which indicated the rate needed to get to $60 per month to cover maintenance costs. The levy was discussed and it was determined by the board that in years past engineering studies have been done on extending sewer, water quality studies had been done, etc. After much discussion it was decided not to add 3% onto the levy but to leave it the same as last year.

4. Set the 2018 General Tax Levy: Motion was made by Nielsen second by Koski to set the 2018 general tax levy at $89,284, which is the same rate as last year. Motion carried 5/0. Hall to send notice to county auditor.

5. Approve Budget: Motion was made by Eric Nielsen second by Koski to modify the budget to reflect the County Tax Levy for 2018 at $89,284 and to adjust funds to cash reserves by the difference. The total budget will remain $441,627.94 for the year. Motion carried 5/0.

5. Adjourn: There being no further business to discuss a motion was made by Strandlie second by Gretsfeld to adjourn the meeting. The motion carried and the meeting adjourned at 5:20 p.m.

Minutes by Darla Hall, Executive Director