**Moose Lake-Windemere Area Sanitary Sewer District**

**Special Organizational Meeting**

**Approved Minutes**

**January 18, 2023**

**@ MLWSSD Office**

1. The Organizational Meeting of the Moose Lake Windemere Sanitary Sewer District was held on January 18, 2023 at the District Offices. Executive Director Darla Hall called the meeting to order at 5:05 p.m. Members present were: Eric Nielsen, Byron Kuster, Bruce Lourey, Henry Gretsfeld and Clair Strandlie. Also present were: Executive Director Darla Hall and Superintendent Keith Newman.

2. Agenda: There being no changes to the agenda a motion was made by Strandlie second by Lourey to approve the agenda as written. Motion carried 5/0.

3. Nominate and Vote for Chair, Vice Chair and Treasurer: Motion was made by Gretsfeld second by Lourey to go with a white paper ballot and keep the positions of Chairman, Vice Chairman and Treasurer with the same individuals as last year. There being no objections or changes the motion carried 5/0. All officers to remain the same for 2023 which are Byron Kuster Chairman, Clair Strandlie Vice-Chairman and Treasurer, Eric Nielsen.

4. Select: Legal Paper, Bank, Legal Counsel, Auditor and Engineer. Motion was made by Gretsfeld second by Lourey to leave the legal paper, bank, legal counsel, auditor and engineer the same for 2023. Motion carried 5/0. Legal Paper will remain as Star Gazette, Bank will remain as First National, Legal Counsel will remain as Mia Thibodeau – Fryberger, Buchanan, Smith & Fredrick, Auditing Firm will remain Wipfli, LLP and Engineering Firm, Kelly Yahnke, Bolton & Menk.

5. Signing of New Signature Cards - There being no changes in Officers for 2023, no new signature cards were needed to be signed. Those on the 2021 signature cards remain in effect.

6. Update MN Warn Contact Information for 2023 – Contact information remains as Chairman Byron Kuster, Superintendent Keith Newman, and Executive Director Darla Hall.

7. Set Regular Meeting Dates and Times: Motion was made by Strandlie second by Lourey to have the MLWSSD meetings continue to be held on the 3rd Wednesday of the month at the District Offices with the meeting start time of 5:30 p.m. Motion carried 5/0.

8. Directors Performance Review – Start Date 2/16/2005: Item tabled until February meeting.

9. Adjourn: There being no further business to discuss a motion was made by Gretsfeld second by Strandlie to adjourn the meeting. The motion carried 5/0 and the meeting adjourned at 5:10 p.m.

Minutes by Darla Hall, Executive Director