

Brian Fritsinger
Executive Director
Cell: 218-485-8276

Brett Collier, Superintendent
Cell 218-390-3142.

**Moose Lake-
Windemere Area
Sanitary Sewer
District**

Contractors and Homeowner Permit Application 2025

If this is a new connection, the homeowner is required to submit a Homeowner Application to Determine Availability of Sewer and get approval before any permits will be issued.

Sewer Line Connection and Disconnection

The MLWSSD Ordinance requires anyone whose property is within 400 feet of the sewer system, to install a building sewer and connect to our system at the property owner's expense. Therefore, any excavation and plumbing work that must be done to accommodate the connection will be at the homeowner's expense.

Beginning January 1, 2021, any new construction and disconnect/reconnects will be required to conduct a sump pump and lateral line inspection in order to obtain a Certificate of Compliance in accordance with MLWSSD Ordinance #3. A summary of the Ordinance is included with this permit application, the entire Ordinance can be viewed on our website at www.mlwssd.org.

Homeowners Name(s): _____

Address: _____

Telephone: _____

LEGAL DESCRIPTION OF PROPERTY: Parcel Number _____

Address of property: _____

Briefly describe property location: _____
SITE MAP

Please draw a simple diagram of your connection to the MLWSSD system. Include major structures, the MLWSSD sewer line, your connector line, and distances between these items. Please attach to this application.

Work to be done: (Circle one)	CONNECT or DISCONNECT	FEE \$150
	REPAIR	FEE \$25
	NEW CONNECTION FEE 2025	\$6,660

CONTRACTOR'S INFORMATION REQUIRED

Contractor Name: _____

Contractor Address: _____

The State of MN and the MLWSSD require that the sewer work be performed by a licensed plumber. The plumbing contractor must be bonded with the State of Minnesota in the amount of \$25,000. Before work can proceed, our office must receive documentation regarding the plumber's license (if applicable), bonding information, and certificate of insurance. Your Sewer Permit will not be issued until this information is submitted to our office. If the plumbing contractor begins work before we receive the documentation, the Sewer District has the authority to halt construction until these requirements are complied with. Such requirement reflects both Minnesota Law and Sewer District Policy. In addition, if the project requires any work within the right of way, the District will require a minimum STREET OBSTRUCTION BOND in favor of the District, in the amount of \$25,000, or 10% of the total project cost whichever is greater, with the actual amount of the bond to be determined by the District Board. Contractor will also be required to obtain written verification from the township or county if the work involves the roadway, indicating that all requirements are met respective to bonding or permit requirements that township or county may have and that the Contractor has authorization to conduct the work on the road/right of way.

READ THE FOLLOWING CAREFULLY:

Contractor hereby agrees that, upon issuance of this permit, all work and all materials used shall be in compliance with any applicable state codes, and county, township, and Sewer District ordinances. *The MLWSSD requires that the Building Sewer size shall match the size of the Building Drain, except that the Building Sewer size shall never be smaller than 4".* The Contractor also agrees to provide notice to the MLWSSD Superintendent 24 hours prior to construction, connection, or disconnection of line. Our Superintendent must inspect work before it is covered. **NO EXCEPTIONS ALLOWED.** In accordance with Minnesota State Plumbing Code and Sewer District Policy, air testing of plumbing lines within the property line need to be conducted by the Contractor prior to final inspection by the District Superintendent.

If you fail to notify MLWSSD before the work is complete, the District has the authority to excavate the connection at your expense to determine whether it complies with the current plumbing code.

Please be aware that the plumbing from the home to the Sewer District line is the homeowners plumbing and therefore their responsibility should a problem arise. The applicant indemnifies the District from any loss or damage that may directly or indirectly result from the installation of the Service Connection or the Building Sewer.

Pursuant to Section 6.1(h) of the District's Ordinance No. 1, no permit will be issued with respect to any property if the property proposed to be served is not in compliance with applicable land use and zoning regulations. The Applicant must provide written documentation from the local government unit where the property to be served is located that the property is in compliance with all applicable land use and zoning regulations. This written documentation must be signed by an authorized representative of the local government unit and provided to the District.

All fees and costs, including but not limited to the Permit Fee and any other fee or charge imposed pursuant to the District's Ordinance No. 2, are the sole responsibility of the applicant and are due at the time this Application is filed.

Pursuant to Section 6.4 of the District's Ordinance No. 1, the Superintendent and the District may require a User of Sewer services and a Person applying for Sewer service to provide additional information needed to determine compliance with Ordinance No. 1. The Homeowner agrees to comply with all provisions of the District's Ordinance No. 1. This application will not be approved, and a permit will not be granted until the Board makes the findings described on Exhibit A.

The District may suspend or revoke any license for any of the causes listed under Section 6.3 of the District's Ordinance No. 1, including: (1) giving false information in connection with the application for a license; (2) incompetence of the licensee as determined by the Board; (3) willful violation of any provisions of Ordinance No. 1 or any rule or regulation pertaining to the installation of a Public Sewer or making of Service Connections; (4) failure to adequately protect and indemnify the District and the property owner; (5) failure to complete work promptly; and/or (6) construction or performance of work that fails to pass inspection.

Contractors Signature: _____

Date: _____

*Homeowner's Signature: _____

Date: _____

Homeowner's Signature: _____

Date: _____

*All Homeowners must sign this Application.

FOR OFFICE USE ONLY:

Additional User Fee Apply?	YES _____	NO _____
Connection Fee Apply?	YES _____	NO _____
Permit Fee Paid?	YES _____	NO _____

EXHIBIT A
Board Findings for Service Connection Permits

Pursuant to Section 6.1(g) of the District's Ordinance No. 1, the Board makes the following findings:

- _____ All District and City Treatment Works have sufficient capacity to accommodate the Flow and Load to be discharged as a result of the Service Connection.
- _____ The cumulative Flow and Load generated within the District (including the requested permitted Capacity) are less than the capacity limited defined in the Treatment Agreement.
- _____ The design specifications for the Service Connection, including any pumps, are compatible with the Treatment Facilities.
- _____ The report pursuant to Section 6.1(a)(ii) of Ordinance No. 1 prepared by an Authorized Inspector (Superintendent) which indicates that no I/I or Unpolluted Water will be discharged into the Public Sewer or Wastewater Treatment Facilities as a result of the Service Connection for which the Permit is sought has been submitted to the District.
- _____ The design and construction of the Service Connection complies in all respects with the provisions of Ordinance No. 1 and any rules and regulations promulgated by the Board.