

**Moose Lake Windemere Area Sanitary Sewer District**  
**Approved Special Meeting Minutes**  
**Monday, September 22, 2025**  
**Zoom/Remote Meeting**

1. The Special Meeting of the Moose Lake Windemere Sanitary Sewer District was called to order by Chairman Byron Kuster at 5:32 p.m. Members present included: Chair Byron Kuster, Treasurer Eric Nielsen, and Clair Strandlie. Others present included: Executive Director Brian Fritsinger, Fritsinger Management Services, LLC.
2. Approval of Agenda: Chairman Kuster noted that the sole purpose of the meeting and only agenda item was to consider the hiring of Diane Kraft Miller as a bookkeeper for the District.
3. Diane Kraft Miller Hire as Bookkeeper: Chairman Kuster provided background as to the interview that was held with Ms. Kraft Miller this past Friday. Nielson noted that the interview was very positive. Ms. Miller has a unique background represented by her experiences in many different fields including small cities, and with sewer systems. She has a strong grant writing background and appears very financially astute including strong experience with QuickBooks and Banyon software. Kuster indicated that Darla Hall shared the same opinion. Strandlie had no comments other than to say he would support the recommendation being made. Kuster stated that the offer should be made contingent upon the following items: E & O insurance, background check, which he was hoping Ms. Hall would complete, and the final compensation package to be negotiated.

Nielsen moved and Strandlie seconded the motion to offer the bookkeeper position to Diane Kraft Miller contingent upon her obtaining E & O insurance, the completion of a satisfactory background check, and negotiation of a pay/compensation package. Motion carried 3/0.

4. Adjourn: Motion by Nielsen second by Strandlie to adjourn the meeting at 5:35. Motion carried 3/0 and the meeting adjourned.



Minutes by Brian Fritsinger, Executive Director